

## Minutes

### WeGO Executive Board Meeting

March 29, 2015

The meeting was called to order by the President, Carol Piersee at 10:00am at the Eugene Textile Center. Members present were Vice-President, Barbara Wyeth; Secretary, Darlene Wingfield; Treasurer, Annali Cross; Long Term Planning Chair, Denise Maas; Carrie Rohn, the State Fair Demonstration Coordinator and Dorald Stoltz the new State Fair Coordinator. Also present were the out-going President, Jo Ann Sutter and out-going Newsletter Editor, Judy Stewart. Missing was Kathy Semmes the Education and Workshop Coordinator.

The agenda was approved with the addition of a review of the long range plan.

**Secretary:** The minutes of the previous Executive Board meeting on March 16, 2014 were approved.

**Treasurer:** The final financial reports for 2014 were presented. We experienced a loss for the year of \$3,797.21. Notable items for the year included a \$500.00 donation from the Portland Handweavers Guild. There were increased expenses for the awards given to fairs and festivals throughout the state, and for the traveling workshop. There were additional expenses for the traveling show.

Annali presented a new budget for 2015. There was a discussion of covering shipping materials for the traveling workshops.

**Motion 15-1: WeGO will agree to pay up to \$100.00 for shipping of materials related to workshops Motion made by Jo Ann and seconded by Annali. Passed.**

**Motion 15-2: The Treasurer will modify the travel contract for speakers to include the shipping expenses. Motion made by Denise, seconded by Barbara W. Passed.**

**Motion 15-3: A motion was made to approve the 2015 budget. Motion made by Denise, seconded by Barbara W. Passed.**

**Scholarships:** Barbara reported that all four guilds accepted their scholarships. They will report by the Spring meeting how they will spend their funds. There was a discussion that the Vice-president should approve how the money will be spent before the guilds proceed.

**Motion 15-4: A motion was made to alter the scholarship procedure so that funds will not be released until the Chair approves the expenditures. Motion made by Barbara W., seconded by Denise. Passed.**

The Scholarship Policy will be revised to include the changes. It will be presented at the Spring meeting.

Carol asked for a discussion of the process when a guild received both a WeGO scholarship and an ANWG grant. The Board felt that there was no problem with using both funds and the guild needed only to report its use of the WeGO money to WeGO.

Barbara reported that the Corvallis Guild is disbanding by the end of the year. There just is not enough participation to continue. The Guild will give their monies to WeGO.

**Workshops and Education:** Annali made a small report for Kathy. The Heather Winslow workshops will be in two weeks. Kathy would like to plan the workshops two years out. She is asking the guilds for recommendations. Linda Hartshorn from California was recommended.

**President's Report:** Carol is making a suggestion to make some changes in the WeGO positions. She thinks that we should separate the Exhibits and State Fair Coordinator position. It is not clear what we mean by exhibits other than the traveling show, but for now she suggests that we have a State Fair Coordinator and a standing committee to deal with the traveling show and other exhibits.

Dorald Stoltz has agreed to be the State Fair Coordinator. She has been attending meetings of the Fair Council with Carrie Rohn. Carrie will continue to serve as the coordinator for the fair demonstrations.

Carol is also suggesting that we combine the Newsletter Editor and Webmaster position into a Communications position.

**Motion 15-5: We will change the State Fair & Exhibits Coordinator position to a State Fair Coordinator and a standing committee to manage future exhibits. The Newsletter Editor will remain, but include maintaining the website. Motion made by Barbara W. and seconded by Carrie.**

**Webmaster:** Annali reported on the status of the website. There was a discussion of adopting formatting for the guild reports. Annali will make a template for the reps on how to do.

Annali recommends that we not have a calendar on the website, but keep the events list we now have. She can leave the events on as reminders for next year. We will leave minutes up for three years to match the notebook policy.

There was a discussion of who should send out meeting notices as we do not have a current Newsletter editor. For the Spring meeting, the Bend rep sent out the notice.

The reps will send their reports directly to Annali for the Spring meeting.

There was a discussion that we should develop business cards with the website to be handed out instead of the brochures. This will be discussed at the Spring meeting.

**State Fair:** Dorald and Carrie have both going to state fair meetings and are happy with progress so far.

Sleep Country will not be collecting exhibits and we need to make a plan to transport items ourselves. We could transport between the reps. WeGO will pay mileage for those driving. We need to develop a plan for picking up the display items.

Dorald will have a report for Spring meeting. Dess Graves from the Salem Guild will be a judge. WeGO will pay \$150.00 for judging. The Aurora Guild will pay for a spinning judge.

It was decided to skip awards for this year.

**Notebook Policies:** Darlene and Annali are working together to upload all the current policies, procedures and forms to the website for use by the reps and officers. Darlene presented an update to the WEGO Officers Notebook Policy for review. She will revise and present at the Spring meeting. We will continue with the current requirements for notebooks. Soon everything should be available on the website to print out. There was a discussion of whether we should also upload all reports (i.e. the Vice-President's Scholarship Report) to the website.

**Ways to Improve Participation:** Carol led a discussion of ways to encourage increased rep involvement. She noted that we should always put WeGO in the title of emails so that they don't get lost.

She asked to have Dee Potter Ford come to the May meeting to talk about history of WeGO. This was approved by the Board.

We will ask the reps to put events on the website as a way to reach other guilds.

It was suggested that we circulate guild newsletters. Salem sends out the newsletters of other guilds as an email.

The WeGO newsletter does not follow the format of most newsletters as it just contains the minutes and the rep reports. It was suggested that the President could send out a quarterly email updating the reps on the progress of activities.

Carrie mentioned that the Aurora Guild members were unhappy that the traveling show did not include spinning. We can certainly make an effort to include spinning for the next show.

**Nominating committee:** This fall we should elect the following officers: Vice-president, Treasurer, Education & Workshop Coordinator, and Long Range Planning Chair. Barbara stated that she will continue as Vice-president. Denise and Annali would like to think about whether they wish to continue. Kathy will be asked if she wishes to continue.

Three members of the Board were appointed as a nominating committee; Barbara W., Carrie, and Dorald.

**Long Range Plan:** Denise has written a letter to be sent out with the checks to the selected fiber fairs we have chosen to support again this year. It was approved by the Board.

There was a discussion of whether we want to sponsor an ANWG conference in 2021. We will find out what is required for a proposal.

During the review of the Long Range Plan it was encouraging to see how we had progressed on achieving the goals. Denise noted we should still explore a stipend for Board members to aid with Board recruitment and retention (Goal #5).

This is the last meeting that Jo Ann will attend. She was warmly thanked for all her work on behalf of WeGO and for getting us back on track in several areas.

The **Spring meeting** will be Saturday, May 2, 2015 in Bend. Carol suggested that we try to schedule future meeting at a regular time, (i.e. the first weekend in May and October). The Executive Board would be at least 6 weeks prior to the Spring meeting.

The Fall meeting will be held in Hood River.

The meeting was **adjourned** at 3:19.

Respectfully submitted,

These minutes were approved on \_\_\_\_\_

at the WeGO Executive Board Meeting

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Darlene Wingfield                      Date

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WeGO Secretary

WeGO Secretary

**Attachments to the March 29, 2015 Executive Board Meeting**

Agenda

Financial Statements for 2014 and Proposed 2015 Budget