

## **Minutes**

### **WeGO Executive Board Meeting**

### **March 16, 2014**

The meeting was called to order at 10:00 am at the Eugene Textile Center by the President, Jo Ann Sutter. Present were President, Jo Ann Sutter; Vice-President, Cheryl Silverblatt ; Secretary, Darlene Wingfield; Treasurer, Annali Cross; Exhibits Coordinator, Carol Piersee; Education & Workshop Coordinator, Nadine Purcell; Newsletter Editor, Judy Stewart and Long Range Planner, Denise Maas. Newly-elected officers Vice-President, Barbara Wythe and Education & Workshop Coordinator, Kathy Semmes were also present. Their terms of office begin today.

The agenda was approved with additions.

**Secretary:** The minutes of the previous Executive Board meeting, on January 13, 2013, were approved.

**Treasurer:** Annali presented the final profit & loss and balance sheets for 2013. There was a loss of \$5,355.11 for the year. The 2013 year-end balance sheet shows \$55,609.22 in assets. Annali also presented year-to-date profit & loss and balance statements for 2014. There is a net income of \$562.22 through March 15, 2014. The traveling workshop is currently happening, and we will have revised figures including it for the spring meeting.

Yearly Audit - All bank statements from July 2013 to December 31, 2013 were submitted, along with an auditsheet , for JoAnn and another board member to review before the general meeting.

Annali presented an initial draft of the budget for 2014. There was some discussion of changes. The final budget will be presented at the spring meeting.

**Website Presentation:** Annali presented the WeGO website that she has been developing. In October the Executive Board unanimously approved and authorized the spending of \$150.00 for Annali to continue to pursue a proposed website for WeGO aka [www.wegoregon.org](http://www.wegoregon.org). Annali has worked with a Portland software company, Stellaractive to develop our site. They have a nonprofit rate of \$12.98 per month. Adding a calendar feature will cost about \$2.00 per month. The site will have links to other weaving organizations and showcase events such as our traveling show. Annali hopes to post pictures of weaving projects from the guilds. There will be a member's only page containing officer and representative lists and the WeGO directory. A business section will contain WeGO board minutes, bylaws and newsletters. The website will be announced at the general meeting to the reps with a demonstration.

The Executive Board was very pleased with the results and thanked Annali for her efforts. She has volunteered to continue as our WebMonkey. Judy will continue to work with her gathering documents and transferring them to Annali.

A discussion was had about continuing with the Yahoo site. It was generally felt that the Yahoo site was too difficult to use and we would gradually shut it down and use the website as our primary communication source. Judy and Annali will clear existing documents and get copies before pulling down the group.

Annali reported that Bank of America closed their branch office in The Dalles, and we had to move our account to a different bank. She had to purchase new checks. She requested to be able to obtain a credit card in WeGO's name to pay for expenses such as the new checks and the website. Currently she is paying out of her own pocket and requesting reimbursement. The Executive Board approved this request.

Annali reported no change in the status of our IRS fine. We have received continuations on our appeal from the IRS. She will wait until this matter is resolved to pursue changing our tax filing status.

**Scholarships:** Cheryl presented a written report of the scholarship activities. All four guilds accepted their scholarships for 2014 and some are still deciding how to spend their awards.

**Workshops & Education:** Nadine and Kathy both presented reports. The Sharon Alderman workshop is currently in-state with workshops in Salem, Coos Bay and Medford. Several issues have surfaced with this, our first, attempt. Nadine presented a very thorough report outlining issues that have been raised including the frequency of workshops, guidelines for guilds hosting workshops, financial policies. A question came up of letting non-WeGO guild members participate. This particular case was resolved, because the individual was a member of the Portland guild, but it could come up in the future. Nadine presented drafts of workshop agreements and travel agreements.

Kathy announced that Heather Winslow has agreed to do a workshop for the Columbia Guild in April of 2015. She suggested that other guilds might also want to have her while she is in the state. WeGO might help coordinate between the guilds, and this could be our model for workshops in the future. Kathy will present information at the spring meeting.

**Exhibits & State Fair Coordinator:** Carol reported on the current situation with the State Fair. A discussion continued about whether we even wanted to continue, and it was ultimately decided to continue trying to encourage exhibits and to continue with judging assistance. We definitely will continue with the demonstrations. Carol handed out a judging scorecard with good objective criteria which she has written. It will be printed in the State Fair handbook.

**Motion 14-1: WeGO should continue with efforts to encourage more fiber exhibits at the State Fair. Passed.**

We returned to a discussion of helping to support other local fiber events. It was decided to spend \$500.00 (\$100.00 each) to the following events. A board member was assigned to obtain information for each of the events. This expenditure will be added to the proposed 2014 budget.

Oregon Flock and Fiber -Canby - Darlene  
Black Sheep - Eugene - Barbara Wythe  
FiberMania – Grants Pass - Denise  
Yaquina Spinning Festival – Newport - JoAnn  
Columbia Gorge Fiber Festival - Hood River – Kathy S.

**Traveling Show:** JoAnn presented a final report of the traveling show. Articles from the 2013 show were distributed yesterday to the artists. The final cost of the show was \$1939.94. There was discussion of when to hold the next traveling show. A year is needed to plan so that the next possible time would be in 2017. Work will begin in 2016 to schedule venues.

**Long-Range Planning:** The Long-Range Plan was reviewed. Suggestions were made for updates particularly with the advent of the website. Denise will present the updates at the spring meeting.

**Newsletter:** Judy reported on her coordination with Annali regarding the website materials.

**Membership:** Darlene reported that all 16 of the member guilds have paid their annual dues. She will be revising the brochures to have them available for the spring meeting. We will continue to print the brochures for handouts to the public, and will update them to include the website information.

Nadine and Cheryl were thanked for their service on the Board. Nadine gave a short history of her involvement beginning in 1983 as the President. She has been continuously involved since then.

The spring meeting will be held in Brookings on Saturday, April 12, 2014.

Meeting was adjourned at 3:00.

Respectfully submitted,

These minutes were approved on \_\_\_\_\_  
At the WeGO Executive Board Meeting

\_\_\_\_\_  
Darlene Wingfield    Date  
WeGO Secretary

\_\_\_\_\_  
Darlene Wingfield    Date  
WeGO Secretary

**Attachments to the March 16, 2014 Executive Board Meeting**

- Copies of E-mails with Nancy Hoskins regarding IRS form 1099
- Agenda
- Copies of e-mails from October authorizing Website development
- Financial statements for 2013 and year-to-date 2014
- Scholarship Report
- Education & Workshops Coordinator Report
  - Workshop Agreement
  - Travel Arrangements
- State Fair Activities Report
  - Handwoven Judging Criteria
- Traveling Show Report